Minutes of
Pleasant Local Board of Education
Regular Meeting

Held at Pleasant Elementary Library

November 26, 2012

The Regular Meeting of the Pleasant Local Board of Education was called to order at 6:00 p.m. Monday, November 26, 2012, by Tom Baker, President.

Mr. Baker led all in attendance in the pledge of allegiance to the flag, followed by prayer.

The following members responded to roll call: Tom Baker, Bret Bowers, Eric Grills, and Gary Sims.

Beth Collier requested the Board add a recommendation to approve the 2011-2012 GAAP Financial Reports for Pleasant Local Schools, Pleasant Community Academy, and Pleasant Education Academy. She also requested the Board designate the Executive Session to include discussion on the employment of personnel.

Moved by Sims and seconded by Bowers that the Board excuse Ed Vaflor from the meeting.

Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.

Moved by Sims and seconded by Bowers that the Board approve the minutes of the previous meeting: October 22, 2012.

Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.

Moved by Sims and seconded by Bowers that the Board approve the Financial Reports for October, 2012, which included the following:

- Financial Report by Fund (FINSUM) reflecting expenditures and revenue of all funds;
- Bank Reconciliation (CSHREC);
- Revenue Account Summary Report (REVSUM);
- Check Register (CHEKPY);
- Appropriation Summary Report (APPSUM);
- General fund financial reports (Budget Vs. Actual & 7 Year General Fund History) and bar graphs;
- Financial Report by Fund (FINSUM) for Pleasant Community Academy and Pleasant Education Academy;

Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.

Moved by Sims and seconded by Bowers that the Board approve the Investment Report for October, 2012.

Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.
**RECORD OF PROCEEDINGS**

Minutes of Pleasant Local Board of Education  
Regular Meeting  
November 26, 2012

Held at Pleasant Elementary Library

<table>
<thead>
<tr>
<th>Date</th>
<th>Motion Number</th>
<th>Motion:</th>
<th>Moved and Seconded</th>
<th>Acceptance of Donations</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-156</td>
<td>Motion: (Donations)</td>
<td>$1,560.00 Soccer Uniforms</td>
<td>Sims and Bowers</td>
<td>Athletic Boosters, Dr. DeSantis, Lee Sisler, Anonymous, Kathlyn &amp; Normal Vail, Gayle O'Boy, Michelle Shroats, Pleasant Assoc. of Teachers, Anonymous, Anonymous, Peltier Family</td>
</tr>
<tr>
<td>13-157</td>
<td>Motion: (Tyler Ferguson)</td>
<td>Resignation of Tyler Ferguson as Middle School Football Coach for 2012-2013 school year</td>
<td>Sims and Bowers</td>
<td>Baker, Bowers, Grills, Sims</td>
</tr>
<tr>
<td>13-158</td>
<td>Motion: (21st Century Bus Drivers)</td>
<td>$20 per hour for 21st Century Grant program bus drivers</td>
<td>Sims and Bowers</td>
<td>21st Century Bus Drivers</td>
</tr>
<tr>
<td>13-159</td>
<td>Motion: (21st Century Tutors)</td>
<td>$22 per hour for 21st Century Grant program tutors</td>
<td>Sims and Bowers</td>
<td>21st Century Tutors</td>
</tr>
<tr>
<td>13-160</td>
<td>Motion: (Diana Coakley)</td>
<td>Diana Coakley as a substitute aide on an &quot;as-needed&quot; basis for the 2012-2013 school year</td>
<td>Sims and Bowers</td>
<td>Diana Coakley</td>
</tr>
<tr>
<td>13-161</td>
<td>Motion: (NCORCOG)</td>
<td>Resolution to join a Regional Council of Governments</td>
<td>Sims and Bowers</td>
<td>NCORCOG</td>
</tr>
</tbody>
</table>

**Administrator Reports**

Administrative reports were provided by the following:  
Tom Haley – Bus Mechanic/Transportation Supervisor & Buildings/Grounds Supervisor  
Lori Kramp – Cafeteria Manager  
Brian Sparling – High School Principal  
Kirk Ballinger – High School Assistant Principal/Athletic Director  
Shelly Dason – Elementary Principal  
Lane Warner – Middle School Principal  
Pam Freshour – Technology Coordinator

Roll Call: Baker, Bowers, Grills, Sims.  
Motion carried 4/0.
A RESOLUTION APPROVING AND AUTHORIZING THE
SCHOOL DISTRICT TO JOIN A REGIONAL COUNCIL OF
GOVERNMENTS PURSUANT TO CHAPTER 167 OF THE
OHIO REVISED CODE

WHEREAS, the Pleasant Board of Education (the "Board") has
expressed an interest in working cooperatively with other Ohio
school districts, municipalities, townships, and counties as part of a
Regional Council of Governments created pursuant to Chapter 167
of the Ohio Revised Code, which Regional Council of Governments
shall be known as the "North Central Ohio Regional Council of
Governments" (NCORCOG) (the "Regional Council of
Governments") in order to conduct and perform shared services
between the members; and

WHEREAS, the Board believes that it is in the best interest of the
school district to become a member of the Regional Council of
Governments.

NOW, THEREFORE, BE IT RESOLVED by the Board to
authorize the John Bruno District Superintendent to enter
into a full and properly executed agreement and articles of
incorporation which shall contain the following:

Section 1. The Board hereby authorizes and approves
membership in the Regional Council of Governments and hereby
promises to participate in the Regional Council of Governments as
it benefits the school district.

Section 2. The Board finds and determines that all formal
actions of this Board and any of its committees concerning and
relating to the adoption of this resolution, and that all deliberations
of this Board or any of its committees that resulted in those formal
actions, occurred in meetings open to the public in compliance
with the laws of the State.

Section 3. To maintain membership in the NCORCoG, the
Board agrees to pay the annual membership fee per the current
membership fee schedule. Membership is based on a calendar year
with fees being prorated for those districts joining later in the year.
Membership is automatically renewed each year unless non-renewal
is communicated in writing by December 1.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.

Motion: Moved by Bowers and seconded by Sims that the Board appoint
Gary Sims to serve a two-year term on the Tri-Rivers Career
Center Board of Education beginning January 1, 2013 through
December 31, 2015.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-abstain.
Motion carried 3/0/1.
Motion: (Policies)

WHEREAS, H.B. 487, part of the mid-biennium budget review (MBR), repealed requirements to obtain a “declaration of material assistance/non-assistance” (DMA) from new employees of from entities or persons prior to doing business with or contracting for service; and

WHEREAS, the repeal of this requirement is effective September 10, 2012; and

WHEREAS, certain Board policies must be modified to reflect the implementation of H.B. 487;

NOW, THEREFORE, BE IT RESOLVED, the Board modifies the following policies as set forth below;

DELETE Policy:
8120 Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA)

REVISE Policies:
1220 Employment of Superintendent
1310 Employment of Treasurer
1520 Employment of Administrators
3120 Employment of Professional Staff
3120.04 Employment of Substitutes
3120.05 Employment of Personnel in Summer School and Adult Education Programs
3120.06 Selecting Student Teachers/Administrative Interns
3120.07 Employment of Casual Resource Personnel
3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4120 Employment of Classified Staff
4120.04 Employment of Substitutes
4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
6320 Purchases
6440 Cooperative Purchasing
6450 Local Purchasing
6460 Vendor Relations

REVISE Administrative Guidelines:
3120 B Appointment of Personnel to Compensated Co-Curricular/Extra Curricular Activities
3120 C Pre-Employment Interview Questions
3120.04 Employment of Substitutes
3120.05 Employment of Summer School Staff
4120 C Pre-Employment Interview Questions
4120.04 Employment of Substitute Classified Staff
6320 C1 Bidding
6320 C2 Instruction to Bidders

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.
Held at Pleasant Elementary Library
November 26, 2012

13-164 Motion: Moved by Sims and seconded by Bowers that the Board approve amending the following policies and administrative guidelines: (FIRST READING)

### Policies

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Title/Topic</th>
<th>Board Approval Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.60</td>
<td>New Bylaw 0167.2: Use of Personal Communication Devices</td>
<td>X</td>
</tr>
<tr>
<td>1411</td>
<td>Whistleblower Protection</td>
<td>X</td>
</tr>
<tr>
<td>1422</td>
<td>Nondiscrimination &amp; Equal Employment Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>2560</td>
<td>Nondiscrimination and Access to Equal Educational Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>2540</td>
<td>Field &amp; Other District-Sponsored Trips</td>
<td>X</td>
</tr>
<tr>
<td>2523</td>
<td>Student Assessment &amp; Academic Intervention Services</td>
<td>X</td>
</tr>
<tr>
<td>2923.02</td>
<td>Third Grade Reading Guarantee</td>
<td>X</td>
</tr>
<tr>
<td>5122</td>
<td>Nondiscrimination &amp; Equal Employment Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>5111</td>
<td>Whistleblower Protection</td>
<td>X</td>
</tr>
<tr>
<td>4122</td>
<td>Nondiscrimination &amp; Equal Employment Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>4111</td>
<td>Whistleblower Protection</td>
<td>X</td>
</tr>
<tr>
<td>5112</td>
<td>Entrance Requirements</td>
<td>X</td>
</tr>
<tr>
<td>5110</td>
<td>Promotion, Academic Acceleration, Placement, Retention</td>
<td>X</td>
</tr>
<tr>
<td>5117.01</td>
<td>Bullying &amp; Other Forms of Aggressive Behavior</td>
<td>X</td>
</tr>
<tr>
<td>6107</td>
<td>Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures</td>
<td>X</td>
</tr>
<tr>
<td>7500</td>
<td>Disposition of Real Property/Personal Property</td>
<td>X</td>
</tr>
<tr>
<td>7530.01V1</td>
<td>Cell Phone Allowance</td>
<td>X</td>
</tr>
<tr>
<td>7530.02</td>
<td>Staff Use of Personal Communication Devices</td>
<td>X</td>
</tr>
<tr>
<td>7142</td>
<td>Access to District Technology Resources From Personal Communication Devices</td>
<td>X</td>
</tr>
<tr>
<td>8120</td>
<td>The Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA)</td>
<td>X</td>
</tr>
<tr>
<td>8210</td>
<td>School Calendar</td>
<td>X</td>
</tr>
<tr>
<td>8462</td>
<td>Student Abuse and Neglect</td>
<td>X</td>
</tr>
<tr>
<td>8900</td>
<td>Religious/Patriotic Ceremonies and Observances</td>
<td>X</td>
</tr>
<tr>
<td>8900</td>
<td>Anti-Fraud</td>
<td>X</td>
</tr>
</tbody>
</table>

### Administrative Guidelines

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Title/Topic</th>
<th>Board Approval Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1411</td>
<td>Whistleblower Protection</td>
<td>X</td>
</tr>
<tr>
<td>1422</td>
<td>Nondiscrimination and Equal Employment Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>1422B</td>
<td>Complaint Procedures for Nondiscrimination and Equal Employment Opportunity/Access</td>
<td>X</td>
</tr>
<tr>
<td>2560</td>
<td>Nondiscrimination and Access to Equal Educational Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>2560B</td>
<td>Complaint Procedures for Nondiscrimination and Equal Educational Opportunity/Access</td>
<td>X</td>
</tr>
<tr>
<td>3122</td>
<td>Nondiscrimination and Equal Employment Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>3111</td>
<td>Complain Procedures for Nondiscrimination and Equal Employment Opportunity/Access</td>
<td>X</td>
</tr>
<tr>
<td>3111</td>
<td>Whistleblower Protection</td>
<td>X</td>
</tr>
<tr>
<td>4122</td>
<td>Nondiscrimination and Equal Employment Opportunity</td>
<td>X</td>
</tr>
<tr>
<td>4122B</td>
<td>Complaint Procedures for Nondiscrimination and Equal Employment Opportunity/Access</td>
<td>X</td>
</tr>
<tr>
<td>4111</td>
<td>Whistleblower Protection</td>
<td>X</td>
</tr>
<tr>
<td>5111</td>
<td>Admission to the District</td>
<td>X</td>
</tr>
<tr>
<td>5112</td>
<td>Admission to Kindergarten</td>
<td>X</td>
</tr>
<tr>
<td>8500A</td>
<td>Nutritional Guidelines</td>
<td>X</td>
</tr>
</tbody>
</table>

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea. Motion carried 4/0.
Motion: (Supplemental Contracts)

Moved by Sims and seconded by Bowers that the Board approve employment of the following individuals for the 2012-2013 school year. The individual(s) listed below, who are required to hold a valid Pupil Activity Permit, are employed with the understanding that they WILL NOT be able to direct, supervise or coach a pupil activity program that involves athletics, routine or regular physical activity (practices, scrimmages, workouts etc.) or health and safety considerations until they have obtained a valid Pupil Activity Permit, and said permit is on file in the Superintendent’s Office. The Athletic Director along with the respective building Principal will be responsible for ensuring that the individual(s) listed below are in full compliance with the above requirements.

Mark Tressel  Freshman Boys Basketball Coach
Bill Clem  Assistant Boys Varsity Basketball Coach
($1,040 - Paid from Boys Basketball Fund)

Roll Call:
Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.

Motion: (Pupil Activity Personnel)

Moved by Sims and seconded by Bowers that the Board approve the following resolution for the employment of pupil activity personnel:

WHEREAS, the Pleasant Local School Board of Education has offered the following positions to the employees of the district who are certificated as required by Section 3313.53 of the O.R.C. and no such employees who are qualified to fill these positions have accepted them;

NOW, THEREFORE, BE IT RESOLVED that the Pleasant Local School Board of Education will fill the following positions in compliance with Amended House Bill 251 and all applicable rules and regulations established by the State Board of Education.

BE IT FURTHER RESOLVED that the individual(s) listed below are employed with the understanding that they WILL NOT be able to direct, supervise or coach a pupil activity program that involves athletics, routine or regular physical activity (practices, scrimmages, workouts etc.) or health and safety considerations until they have obtained a valid Pupil Activity Permit, and said permit is on file in the Superintendent’s Office. The Athletic Director along with the respective building Principal will be responsible for ensuring that the individual(s) listed below are in full compliance with the above requirements.

Nick Brewer  7th Grade Boys Basketball Coach
David Little  Assistant High School Wrestling Coach
($500.00 paid from the Wrestling Fund)
Zon Fields  Volunteer High School Wrestling Coach

Roll Call:
Baker-yea; Bowers-yea; Grills-yea; Sims-yea.
Motion carried 4/0.
Held at Pleasant Elementary Library  November 26, 2012

Motion: Moved by Sims and seconded by Bowers that the Board approve the following professional leave requests:

Karen Hand
Classroom Observations
Marion, Ohio
October 15, 2012

Natalie Collins
Plato Training
Marion, Ohio
October 31, 2012

Tom Haley
NCOESC
Upper Sandusky, Ohio
October 30, 2012

Charlotte Benedict
Ohio FCCLA Leadership Summit
Grove City, Ohio
November 2 & 3, 2012

Karen Hand
Alternate Assessment AASCD
Marion, Ohio
January 14, 2013

Tony Hall
Bodies Exhibit
Columbus, Ohio
January 4, 2013

Kipp Nelson
Bodies Exhibit
Columbus, Ohio
January 4, 2013

Jennifer Johnson
Multi-County After-School Program Meeting
Mt. Vernon, Ohio
November 16, 2012

Natalie Collins
Multi-County After-School Program Meeting
Mt. Vernon, Ohio
November 16, 2012

Jennifer Johnson
Wild Child Conference
Marion, Ohio
November 13, December 11, 2012 & January 8, 2013

Laura Grover
Evaluation Committee Meeting
Marion, Ohio
December 3 & 10, 2012
## RECORD OF PROCEEDINGS

**Minutes of the Local Board of Education**

**Regular Meeting**

**Held at Pleasant Elementary Library**

**November 26, 2012**

<table>
<thead>
<tr>
<th>Roll Call</th>
<th>Motion: (GAAP Financial Reports)</th>
<th>Motion: (Executive Session)</th>
<th>Motion: (Regular Session)</th>
<th>Motion: (Adjourn)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker-yea; Bowers-yea; Grills-yea; Sims-yea.</td>
<td>Motion carried 4/0.</td>
<td>Motion carried 4/0.</td>
<td>Motion carried 4/0.</td>
<td>Motion carried 4/0.</td>
</tr>
</tbody>
</table>

---

**President**

**Treasurer**